

Solano Cemetery District  
Board of Trustees Meeting  
August 19, 2024

The Board of Trustees of the Solano Cemetery District met in regular session on August 19, 2024, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Jones led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones, Secretary Robinson and Boardmember Dodini. Boardmember Falati-Absent

**STAFF PRESENT:** General Manager Hernandez, Administrative Assistant Torres

**PUBLIC PRESENT:** Dwight Bowerman

4. **PUBLIC COMMENT** – Dwight Bowerman gave a reminder of the pew restoration starting on September 9<sup>th</sup>.
5. **CONSENT CALENDAR** A. Approval of July 15, 2024 Regular Meeting Minutes; B. Approval of July 2024 Revenue and Expense Report; C. Review of 2023-2024 fiscal year final Budget Status, Trial Balance and Endowment funds. A motion was made by Boardmember Dodini, seconded by Boardmember Robinson approving the Consent Calendar as received. The motion passed 4-0.

6. **NEW BUSINESS** –

A. Review Grasshopper Mower Quote from Baker Supplies and Repairs - Chairman Engell requested that the Board approve the purchase of two Grasshopper mowers instead of one due to the age and number of hours on the District's existing mowers that are past their useful life. A motion was made by Boardmember Dodini, seconded by Vice Chairman Jones to approve the purchase of 2 Grasshopper Mowers from Baker Supplies and Repairs not to exceed the quoted amounts of \$22,904.03 for the Grasshopper Model 325D and \$25,630.01 for the Grasshopper Model 725DT. The motion passed 4-0.

B. Review Responses to Solano County Civil Grand Jury Report Findings – No Action

C. Review and Discuss Church of Christ Lease – The Church of Christ Lease was discussed. – No Action

D. Solano Cemetery District is recipient to Special District's Risk Management Authority Earl F. Sayre Excellence in Safety Award/Property/Liability Program – General Manager Hernandez reported that Tere Carlson will be attending the CSDA Annual Conference in Indian Springs, California to accept the Special District's Risk Management Authority Earl F. Sayre Excellence in Safety Award/Property/Liability Program on the Districts behalf – No Action

E. Review the Solano Cemetery District Rules and Regulations – Boardmember Robinson suggested the pronouns in the Rules and Regulations be changed from “he/him/his” to “they/them/their.” – A motion was made by Boardmember Robinson, seconded by Boardmember Jones to change the pronoun in the last paragraph of the Rules and Regulations to be gender neutral. – The motion passed 4-0.

7. **UNFINISHED BUSINESS**

A. Future Projects and Development

1. One to Five Year Project Plans - General Manager Hernandez said that she would move the purchase of the new mowers for Rockville Cemetery to “Completed Projects” on the Future Projects and Developments timeline – No Action
2. Update from City of Fairfield on Proposed New Cemetery Site – General Manager Hernandez reported that The City of Fairfield is working on amending permits so that there can be a clean land transfer between the City and the District. – No Action

**8. COMMITTEE REPORTS**

- A. Finance Committee – None
- B. Building and Projects Committee – None

**9. Staff Reports** – General Manager Hernandez reported that Rockville Cemetery has been very busy with burials, hall rentals and chapel rentals.

**10. Trustee Report** – None

**11. Adjournment** – The meeting adjourned at 10:24 a.m.

Respectfully submitted,

James Robinson, Secretary  
By Rita Torres