

Solano Cemetery District
Board of Trustees Meeting
October 21, 2024

The Board of Trustees of the Solano Cemetery District met in regular session on October 21, 2024, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Robinson led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones, Secretary Robinson, Boardmember Falati and Boardmember Dodini

STAFF PRESENT: General Manager Hernandez, Administrative Assistant Torres and Maintenance Supervisor Ramirez

PUBLIC PRESENT: Dwight Bowerman

4. **PUBLIC COMMENT** – Dwight Bowerman commented that the Pew Restoration turned out very nice.
5. **CONSENT CALENDAR** A. Approval of September 9, 2024 Regular Meeting Minutes; B. Approval of September 2024 Revenue and Expense Reports. Vice Chairman Jones asked that the minutes reflect that the Vice Chairman called the meeting to order as Chairman Engell was absent. A motion was made by Boardmember Falati to approve the Consent Calendar with the amended minutes reflecting Vice Chairman Jones calling the meeting to order; seconded by Vice Chairman Jones. The motion passed 5-0.
6. **NEW BUSINESS** –
 - A. Approve Appropriation Transfer in the amount of \$100,000.00 from Reserve Account 196-1960734-Future Equipment Purchase to Budget Account 4303-Equipment, for the purchase of the New Holland B75D Tractor Loader Backhoe for Rockville Cemetery. A motion was made by Boardmember Falati, seconded by Boardmember Dodini to approve an Appropriation Transfer of \$100,000.00 for the purchase of the New Holland B75D Tractor Loader for Rockville Cemetery. Agenda items 6A and 6B were approved in the same motion. The motion passed 5-0
 - B. Approve Appropriation Transfer in the amount of \$8,200.00 to pay for sales tax that was not charged by Kyber Columbarium & Consulting for the Lawn F Columbarium at Rockville Cemetery. A motion was made by Boardmember Dodini, seconded by Boardmember Falati to approve an Appropriation Transfer in the amount of \$8,200.00 to pay for sales tax on the Lawn F Columbarium at Rockville Cemetery. Agenda items 6A and 6B were approved in the same motion. The motion passed 5-0
 - C. Review Proposals for Rockville Cemetery Gazebo landscaping and Lawn F Columbarium landscaping – Chairman Engell requested that General Manager Hernandez get 2 more quotes to be reviewed and accepted with Boardmember Dodini’s input. – No Action
7. **UNFINISHED BUSINESS**
 - A. Future Projects and Development
 1. One to Ten Year Project Plans – None
8. **COMMITTEE REPORTS**
 - A. Finance Committee – None
 - B. Building and Projects Committee – None

9. Staff Reports – General Manager Hernandez reported that the District has received the City of Fairfield’s annual payment in the amount of \$14,733.03 from Community Facilities District (CFD) 2018-1; Position of Cemetery Worker at Suisun-Fairfield Cemetery has been filled; California Association of Public Cemeteries Annual Education Seminar in San Luis Obispo covered topics such as The Board’s role in Finance and Fiscal Accountability as well as Understanding Special District Investments and What is the Trustee’s Fiduciary Responsibility.

10. Trustee Report – None

11. Adjournment – The meeting adjourned at 9:50 a.m.

Respectfully submitted,

James Robinson, Secretary
By Rita Torres