

Solano Cemetery District
Board of Trustees Meeting
September 12, 2022

The Board of Trustees of the Solano Cemetery District met in regular session on September 12, 2022, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Vice Chairman Jones led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones, Boardmembers Robinson, Falati and Dodini.
STAFF PRESENT: General Manager Love, Administrative Assistant Hernandez
PUBLIC PRESENT: Dwight Bowerman
4. **PUBLIC COMMENT** – Dwight Bowerman stated that Church of Christ will be applying a non-skid coating to the railings outside of the Stone Chapel to prepare for the rainy season.
5. **CONSENT CALENDAR** A. Approval of August 8th 2022 Regular Meeting Minutes; B. Approval of August 2022 Revenue and Expense Report; A motion was made by Boardmember Dodini, seconded by Boardmember Robinson approving the Consent Calendar as received. The motion passed unanimously.
6. **NEW BUSINESS**
 - A. No new business
7. **UNFINISHED BUSINESS**
 - A. Future Projects and Developments -
 1. One to Five Year Project Plans – General Manager Love stated that she added replacing the roof on the Stone Barn to the two year plan. Chairman Engell recommended that we have the carpets cleaned in the Reception Hall on a regular basis.
8. **COMMITTEE REPORTS**
 - A. Finance Committee – None
 - B. Building and Projects Committee – General Manager Love went over quote for signage for the new Administration Building at Rockville Cemetery.
9. **STAFF REPORTS** – General Manager Love reported that a tree fell at Suisun Fairfield Cemetery and she had the tree company come and remove it. Chairman Engell stated that there is an old eucalyptus tree near Jim Parr’s house that is dead and needs to be removed. General Manager Love stated that the buzz in locks have been installed at the new Administration Building at Rockville Cemetery. General Manager Love reported that Swank Construction has come out and fixed the outlets in the Reception Hall and they will be out at a later date to fix the columns and the leak in Tere’s office. General Manager Love informed the Board that Office Assistant Kayta Norris is ending her employment with the District as of Friday September 16th.
10. **TRUSTEE REPORT** – Boardmember Dodini stated that Director of Family Services, Tere Carlson will be taking him on a tour of the grounds at Rockville Cemetery.
11. **Closed Session** – Convene to Closed Session at 9:21 a.m.
12. **Reconvene from Closed Session** – Reconvene from Closed Session at 10:40 a.m. Chairman Engell

reported the dismissal of General Manager.

The meeting adjourned at 10:45 a.m. The next meeting will be October 17, 2022 at 9 a.m.

Respectfully submitted

James Robinson, Secretary
By Dolores Hernandez