

Solano Cemetery District
Board of Trustees Meeting
Mar. 14, 2022

The Board of Trustees of the Solano Cemetery District met in regular session on March 14, 2022, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Kilmer led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones, Boardmembers Kilmer, Robinson, and Falati
STAFF PRESENT: General Manager Love, Administrative Assistant Hernandez
PUBLIC PRESENT: Dwight Bowerman, Doris Goodrich
4. **PUBLIC COMMENT** – Dwight Bowerman reported that the gutter & leader heads at the Stone Chapel are complete.
5. **CONSENT CALENDAR** A. Approval of February 14, 2022 Regular Meeting Minutes; B. Approval of February 2022 Revenue and Expense Report; A motion was made by Boardmember Kilmer, seconded by Boardmember Falati approving the Consent Calendar as received. The motion passed unanimously.
6. **NEW BUSINESS**
 - A. Approval of Revision of Policy #6000 to Update Marker Regulations – No Action
 - B. Discuss Proposal for Tree Removal across Cemeteries – A motion was made by Boardmember Kilmer to remove agenda items 6. B. and 6. C. to have them included in the Finance Committee report. The motion was seconded by Boardmember Falati. The motion passed unanimously.
 - C. Discuss Proposal for Alarm Upgrades – A motion was made by Boardmember Kilmer to remove agenda items 6. B. and 6. C. and have them included in the Finance Committee report. The motion was seconded by Boardmember Falati. The motion passed unanimously.
 - D. Emergency Proclamation to amend Mileage Reimbursement Policy – Boardmember Kilmer made a motion to add Agenda item 6. D. Emergency Proclamation to amend Mileage Reimbursement Policy. The motion passed unanimously. Boardmember Kilmer made a motion to raise the mileage reimbursement amount from the current .56 cents per mile to .80 cents per mile on a temporary basis. The motion was seconded by Vice Chairman Jones. The motion passed unanimously
7. **UNFINISHED BUSINESS**
 - A. Future Projects and Developments -
 1. One to Five Year Project Plans – No Action
8. **COMMITTEE REPORTS**
 - A. Finance Committee – Boardmember Falati reported that the Finance Committee discussed possibly purchasing a lowering device and tent used for funeral services. Boardmember Falati added that the Finance Committee also discussed equipment maintenance costs, fuel costs, dump fees, alarm upgrade/increase in monthly fees, tree maintenance/removal and Cemetery 360 mapping software.
 - B. Building and Projects Committee – None
9. **STAFF REPORTS** – General Manager Love reported that the tile in the bathrooms at the Rockville Cemetery Administration Building has been completed and the carpet in the vault room has been ordered and will be replaced as soon as it comes in.

10. TRUSTEE REPORT – Boardmember Falati reported that the C.A.P.C. Conference was very informative and well worth the time and effort to attend. Boardmember Kilmer reported that the C.A.P.C. Conference had a lot of valuable information and training. Boardmember Kilmer expressed concerns regarding District. Chairman Engell presented retired General Manager Doris Goodrich with the C.A.P.C. Honorary Membership Award that was accepted on her behalf by Boardmember Kilmer at the C.A.P.C. Conference on March 11, 2022. Chairman Engell thanked Doris Goodrich for her many years of dedication to Solano Cemetery District.

11. Adjournment

The meeting adjourned at 10:07 a.m. The next meeting will be April 11, 2022 at 9 a.m.

Respectfully submitted

James Robinson, Secretary
By Dolores Hernandez