

Solano Cemetery District
Board of Trustees Meeting
March 13, 2023

The Board of Trustees of the Solano Cemetery District met in regular session on March 13 , 2023, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Robinson led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Boardmembers Robinson, Falati, Dodini and Jones.
STAFF PRESENT: General Manager Hernandez, Office Assistant Christie Bettencourt
PUBLIC PRESENT: Dwight Bowerman
4. **PUBLIC COMMENT** – Dwight Bowerman of Church of Christ commented that the “No Alcohol” signs are deterring the drinking and therefore there are little or no alcohol containers left behind.
5. **CONSENT CALENDAR** A. Approval of February 14, 2023 Regular Meeting Minutes; B. Approval of February 2023 Revenue and Expense Report; A motion was made by Boardmember Dodini, seconded by Boardmember Robinson approving the Consent Calendar as received. The motion passed unanimously.
6. **NEW BUSINESS:**
 - A. Listing of Records to be Destroyed as indicated in the Records and Retention Policy #5032 – No Action
 - B. Acceptance of Land – Request for 90-day Extension from City of Fairfield – General Manager Hernandez reported that once The City of Fairfield draws up the deed, the District will need to provide the City with a certified copy of the Resolution of acceptance by the Board of Trustees. - No Action
7. **Unfinished Business**
 - A. Future Projects and Development
 1. One to Five Year Project Plans – Chairman Engell commented that the Board should consider whether or not to consider removing #2 on the 2 Year Plan, Installation of Artificial Turf in Occupied Sections of the District Cemeteries.
8. **Committee Reports**
 - A. Finance Committee – Boardmember Falati commented that he and Boardmember Jones will be meeting with General Manager Hernandez to work on the 2023-24 Fiscal Year Budget.
 - B. Building and Projects Committee – None
9. **Staff Reports** – General Manager Hernandez reported that the auditor for the District will be attending the May 8th Board Meeting to present the 2021-2022 Audit Report to the Board and answer any questions they may have. General Manager Hernandez also reported that Western Sign is working on a mock-up of lettering for the entryway doors.
10. **Trustee Report** – Boardmember Falati reported that he received multiple compliments about how professional and courteous the cemetery staff is when helping families make funeral arrangements.
14. **Adjournment** – The meeting adjourned at 9:58 a.m.

Respectfully submitted

James Robinson, Secretary
By Christie Bettencourt