

Solano Cemetery District  
Board of Trustees Meeting  
February 14, 2023

The Board of Trustees of the Solano Cemetery District met in regular session on February 14, 2023, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Jones led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Boardmembers Robinson, Falati, Dodini and Jones.  
**STAFF PRESENT:** General Manager Hernandez, Family Services Coordinator Tere Carlson  
**PUBLIC PRESENT:** Dwight Bowerman
4. **PUBLIC COMMENT** – Dwight Bowerman of Church of Christ commented that exterior lighting was installed at the old office building at Rockville Cemetery. The bathroom was also painted and a Ring camera was installed at the entrance of the building as added security.
5. **CONSENT CALENDAR** A. Approval of January 9, 2023 Regular Meeting Minutes; B. Approval of January 2023 Revenue and Expense Report; A motion was made by Boardmember Falati, seconded by Boardmember Dodini approving the Consent Calendar as received. The motion passed unanimously.
6. **NEW BUSINESS:**
  - A. Review Estimate from Hercules Tree Service to Remove Eucalyptus Tree at Suisun-Fairfield Cemetery-A motion was made by Boardmember Falati, seconded by Boardmember Dodini to approve an Appropriation Transfer for Eucalyptus tree removal by Hercules Tree Service at Suisun-Fairfield Cemetery. The motion passed unanimously.
7. **Unfinished Business**
  - A. Future Projects and Development
    1. One to Five Year Project Plans – General Manager Hernandez reported that the Columbarium at Rockville Cemetery will be delivered and installed sometime in April. General Manager Hernandez also reported that Caroline Vedder, Associate Civil Engineer at the City of Fairfield is working on a legal description of the gifted property for the new cemetery.
8. **Committee Reports**
  - A. Finance Committee – None
  - B. Building and Projects Committee – Boardmember Robinson commented that the font and style of the signage on the New Administration Building will carry over to the signage on the doors at the entrance of the building and eventually to the new cemetery location as well.
9. **Staff Reports** – General Manager Hernandez reported that she called the Sheriff’s department to remove people that were on the cemetery grounds after hours. General Manager Hernandez also reported that she will continue to work with staff on securing the grounds.
10. **Trustee Report** – Boardmember Falati complimented the new signage and thanked Boardmember Robinson for his work with Western Sign.
14. **Adjournment** – The meeting adjourned at 9:50 a.m.

Respectfully submitted

James Robinson, Secretary  
By Tere Carlson