Solano Cemetery District
Board of Trustees Meeting Minutes
September 14, 2026

The Board of Trustees of the Solano Cemetery District met in regular session on September 14, 2026, at Rockville Cemetery.

1. Call to Order —Chairman Engell called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance — Secretary Dodini led the flag salute.

3. Roll Call

Trustees Present: Chairman Engell, Vice Chairman Jones, Secretary Dodini, Board Member Falati
Absent: Board Member Morris
Staff Present: General Manager Hernandez, Family Service Coordinator Bettencourt
Public Present: Dwight Bowerman.

4. Public Comment – None

5. Consent Calendar

A. Approval of July 2026 and August 2026 Revenue and Expense Reports. B. Approval of July 13, 2026, Regular Meeting Minutes; **C.** Review of 2025-2026 Fiscal year final budget status, Trial Balance and Endowment Care Reports. A motion was made by Secretary Dodini to approve the Consent Calendar, seconded by Vice Chairman Jones. Motion Passed 4-0.

6. New Business

A. Reserve Account Transfer-Discuss and consider action to transfer fiscal year 2025-2026 revenue from Plot Sales and Nonresident Fees to Reserve Account 0196-0196736, Future Capital, to support the future needs of Solano Memorial Cemetery. A motion was made by Secretary Dodini to approve the full amount of $546,538.94 to be transferred to Reserve Account 0196-0196736 Future Capital, seconded by Vice Chairman Jones. The motion passed 4-0.

B. Review Consolidated Asset Summary for Stifel Portfolio. Review/No Action

C. Discuss District attendance at the California Association of Public Cemeteries Education Seminar and Area Meeting Friday October 9th and Saturday October 10Th 2026 in Burlingame. Discussed and no attendees this year.

D. Review and Discuss District's Sphere of Influence (SOI) and service hole areas. General Manager Hernandez discussed the 3 areas in Fairfield that are in the District's Sphere of Influence but do not contribute property taxes to the District. Residents of the Goldridge development are considered nonresidents. LAFCO will remove the Greenbelt area and the Travis Reserve from the Districts Sphere of Influence (SOI) at the October 19th Commission meeting. No Action

7. Unfinished Business

A. Future Projects and Development

1. One-to-Five-Year Project Plans. General Manager Hernandez moved three items from the 1 Year Plan to Completed Projects; Fencing Separating Leased Land from Cemetery Grounds, Alarmtech Camera and Burglar Alarm Upgrades and Rockville Equipment Yard Expansion. Backhoe purchase will be moved to the 1Year Plan. Board Member Falati advised the Building and Projects Committee to be aware of the Sewer District services extending up Suisun Valley Road for cemetery future.

8. Committee Reports

A. Finance Committee- Vice Chairman Jones commented that Solano Cemetery District remains Financially sound.

B. Building and Projects Committee- Chairman Engell commented that he was happy with the fencing and yard expansion.

9. Staff Reports – General Manager Hernandez reported that she has hired the temporary employee as a permanent Cemetery Worker.

10. Trustee Reports: Vice Chairman Jones shared that the District should receive the new backhoe in October 2026.

Adjournment: 9:49 a.m.

Respectfully submitted,

Steve Dodini, Secretary
By Christie Bettencourt