

Solano Cemetery District
Board of Trustees Meeting
December 8, 2025

The Board of Trustees of the Solano Cemetery District met in regular session on December 8, 2025 at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Secretary Dodini led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Secretary Dodini, Board member Falati, Vice Chairman Jones, Board Member Morris

STAFF PRESENT: General Manager Hernandez, Family Services Coordinator Bettencourt, Maintenance Supervisor Ramirez

PUBLIC PRESENT
4. **PUBLIC COMMENT** – Dwight Bowerman: None
5. **CONSENT CALENDAR**
A. Approval of November 10, 2025 Regular Meeting Minutes. B. Approval of November 2025 Revenue and Expense Reports. A motion was made by Secretary Dodini, Seconded by Board member Morris to approve the consent calendar. The motion passed 5-0.
6. **NEW BUSINESS** –
A. Review and approve Audit Engagement Letter for Larry Bain, CPA to provide Audit Services for the 2024 -2025 Fiscal Year. A motion was made by Chairman Engell, seconded by Board Member Falati to approve Audit Engagement Letter for Larry Bain, CPA to provide Audit Service for the 2024-2025 Fiscal Year. The motion passed 5-0.
B. Review and Approve Inclement Weather and Emergency Closing Policy #6004. A motion was made by Board Member Falati, seconded by Chairman Jones to approve Inclement Weather and Emergency Closing Policy # 6004. The motion passed 5-0.
C. Request from General Manager for modified schedule for all employees on December 24, 2025 and December 31, 2025. A motion was made by Vice Chairman Jones, seconded by Board Member Morris to approve the modified schedule for all employees on December 24, 2025 and December 31, 2025. The motion passed 5-0.
7. **UNFINISHED BUSINESS**
A. Future Projects and Development
 1. One to Five Year Project Plans- No changes at this time.
 - B. Review Maintenance Supervisor Work Truck quotes. General Manager Hernandez & Maintenance Supervisor Ramirez test drove trucks. Ford was top contender. Secretary Dodini requested to negotiate a better deal. Budgeted item was already approved. No Action.
8. **COMMITTEE REPORTS**
A. Finance Committee – Nothing to report at this time.
B. Building and Projects Committee – Nothing to report at this time.
9. **Staff Reports** – General Manager Hernandez has meeting with CalPERS to discuss onboarding of employees to CalPERS Healthcare plan which goes into effect February 1, 2026. General Manager Hernandez is working on a work-boot policy for the grounds crew. Maintenance Supervisor Ramirez shared that there is a small problem with unhoused individuals at the Suisun/Fairfield Cemetery and they are damaging the fence. He is working with

a welder to repair the fence. Board member Morris recommended placing flyers out for warming shelters that are available.

10. Trustee Report – Nothing to report at this time.

11. Adjournment - Meeting adjourned at 9:30 a.m.

Respectfully submitted,

Steve Dodini, Secretary
By Christie Bettencourt