

Solano Cemetery District  
Board of Trustees Meeting  
March 11, 2024

The Board of Trustees of the Solano Cemetery District met in regular session on March 11, 2024, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Falati led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones and Boardmember Falati, Secretary Robinson and Boardmember Dodini.

**STAFF PRESENT:** General Manager Hernandez, Administrative Assistant Torres

**PUBLIC PRESENT:** Dwight Bowerman

4. **PUBLIC COMMENT** – None
5. **CONSENT CALENDAR** A. Approval of February 14, 2024 Regular Meeting Minutes; B. Approval of February 2024 Revenue and Expense Report; A motion was made by Boardmember Dodini, seconded by Boardmember Robinson approving the Consent Calendar as received. The motion passed 5-0.

6. **NEW BUSINESS -**

- A. Discuss allowing bud vases on Lawn F Niches – No Action
- B. Approve Keller Engineering quote to fill and pave dock at Suisun-Fairfield Cemetery - A motion was made by Boardmember Falati, seconded by Boardmember Jones to approve Keller Engineering quote to fill and pave dock at Suisun-Fairfield Cemetery - The motion passed 5-0.

8. **UNFINISHED BUSINESS**

A. Future Projects and Development

1. One to Five Year Project Plans – General Manager Hernandez reported that the replacement of the roof on the Stone Barn has been pushed back to the end of April/early May – No Action
2. Review of Backhoe Proposal from Garton Tractor – Victor Trejo reviewed backhoe Proposal from Garton Tractor and reviewed 0% financing options – A motion was made by Boardmember Jones, seconded by Boardmember Dodini to approve Garton Tractor proposal for the purchase of a new backhoe to be financed for 5 years at 0% interest – The motion passed 5-0
3. Update from Caroline Vedder of City of Fairfield regarding land for proposed cemetery site – General Manager Hernandez reported that Caroline Vedder is working with the developer and an environmental consultant to clarify items related to permits on the proposed cemetery site - No Action

9. **COMMITTEE REPORTS**

- A. Finance Committee – General Manager Hernandez said that she would schedule a meeting with the Budget Committee in April.
- B. Building and Projects Committee - None

10. **Staff Reports** – General Manager Hernandez reported Sandra Wheeler of Stifel Investments will be joining the April 8<sup>th</sup> Board Meeting via Zoom to answer any questions the Board may have; Auditor Larry Bain will also attend the Board Meeting to present the 2022-2023 audit; The LAFCO Municipal Service Review will take place sometime in March; Cemsites integration should be complete sometime in May; The new Office Assistant is training and doing very well.

**11. Trustee Report** – Boardmember Falati thanked Derrick Lum for all of his help in facilitating the purchase of the new backhoe.

**12. Adjournment** – The meeting adjourned at 10:03 a.m.

Respectfully submitted,

James Robinson, Secretary

By Rita Torres